



Audyogik Tantra Shikshan Sanstha's

**INSTITUTE OF INDUSTRIAL & COMPUTER
MANAGEMENT & RESEARCH
[I. I. C. M. R.]**

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Societies Reg. Act 1860 Regn. No. MAH/469/P of 6-07-65

Mumbai Public Trust Regn. No. F-324 of 16-07-66

Website : www.iicmr.org

Ref.
2020-2021/IICMR/IQAC /Circular /34-2

Date :
16/07/2020

Circular

Internal Quality Assurance Cell (IQAC) of IICMR

The Internal Quality Assurance Cell (IQAC) meeting of IICMR will be held on 29th July, 2020 at 01.30p.m in the board room of IICMR.

You are kindly requested to attend the meeting

Dr. Abhay Kulkarni
Head-IQAC, IICMR.

Enclosure :-Agenda of the IQAC Meeting

ATSS's
Institute of Industrial and Computer Management & Research
Reaccredited by NAAC
Minutes of IQAC Meeting
Day: Wednesday, Date: 29.07.2020 Time: 1.30pm to 3.45pm
Venue: Online Meeting through Microsoft Teams

Ref . No /2020-2021/IICMR/IQAC /Agenda/34-1

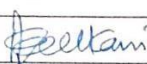
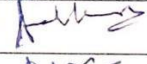
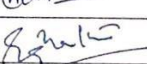
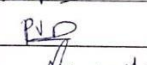
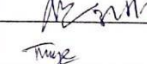
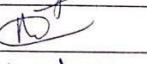
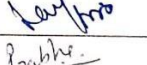
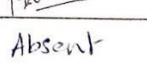
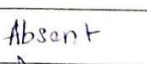
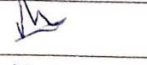
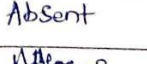
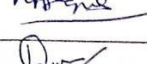
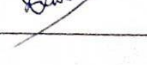
Agenda Point	Description
1.	Welcome and Confirmation of MOM of last Meetings
2.	National level Webinar- Feedback
3.	State level Online FDP on Operations & Supply Chain Management Specialization
4.	MBA/MCA activities –Review and Feedback
5.	IQAC quality initiatives during Covid-19 pandemic situation
6.	Preparation and decision taken for overcoming challenges of Covid-19
7.	Teaching Learning Updates
8.	Discussion and Planning's of FDP
9.	Certified Case Writer Workshop
10.	Preparation for AQAR online submission for the Academic year 2019-2020
11.	Research, EDC ,Consultancy and Innovation Council Initiatives Updates
12.	Online Induction Planning for the New Academic Year and Action plans to be Implemented
13.	Discussion on Value added certifications
14.	NPTEL Chapter Updates
15.	Review of Feedback Analysis and Discussion on Action taken report
16.	Review and updates of Audit Schedule
17.	Discussion on Nomination of New members and Change of members of committees
18.	Mentoring Sessions to students during pandemic Situation
19.	Any other Point with the permission of IQAC head



Deviyani
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ATSS's
Institute of Industrial and Computer Management & Research
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Internal Quality Assurance Cell(IQAC)
Meeting Attendance
Date : 29th July, 2020 Time:- 01.30p.m-02.30p.m
Venue: Online Meeting through Microsoft Teams

Ref . No /2020-2021/IICMR/IQAC /Attendance/34-4

Sr. No	Name of the Members	Designation	Signature
1.	Dr. Abhay Kulkarni	Director, Chairman	
2.	Dr. Ashwini Kulkarni	Management Representative	
3.	Dr. Deepali Sawai	Director - Technical	
4.	Ms. Manisha Kulkarni	Coordinator - IQAC	
5.	Ms. Renu Mathew	Teaching Representative	
6.	Dr. Priya Deshpande	Teaching Representative	
7.	Mr. Sanjay Mathapati	Teaching Representative	
8.	Dr. Jyoti Bhanage	Teaching Representative	
9.	Mr. Maruti Prasad	Teaching Representative	
10.	Dr. Jayasri Murali	Teaching Representative	
11.	Ms. Prabha Naidu	Administrative Representative	
12.	Mr. Rajeev Bhawsar	Local Society Representative	Absent
13.	Mr. Jay Dholakia	Industry Representative	Absent
14.	Mr. Ravi Rajapurkar	Employer Representative	
15.	Mr. Sapan Vaidya	Alumni Representative	Absent
16.	Mr. Naved Afaque	Students representative	
17.	Ms. Divya George	Students representative	

ATSS's
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Minutes of IQAC Meeting
Day: Wednesday, Date: 29.07.2020 Time: 1.30pm to 3.45pm
Venue: Online Meeting through Microsoft Teams

Agenda	Minutes In detail
1	Adv. Manisha Kulkarni read the minutes of last meeting. Dr. Abhay Kulkarni welcomed everyone. Dr. Abhay congratulated and appreciated Dr. Jayasri for her sincere efforts in completing Ph.D successfully. All IQAC members congratulated Dr. Jayasri with thumbs up for her great achievement.
2	Mr. Maruti communicated about the National level webinar on "National Webinar- Efficient Online Teaching and Content Development in association with Indian Institute of Digital Education (IIDE) was organized on 8 th & 9 th July 2020. Online sessions through Zoom from 03: 00 p.m. – 5:00 p.m. Around 1400 participants registered and 611 participants actively participated and learnt the online teaching tools namely of G-Suite tools, Certifyem, G-Mass, Canva to create posters, books, attractive content, Use of Loom for video presentation of PPT. The tools were introduced through hands on sessions.
3	Adv. Manisha communicated that State level Online FDP on Operations & Supply Chain Management Specialization of Semester III& IV MBA, CBCS GS OBE Pattern in association with Savitribai Phule Pune University on 24 th July 2020 was conducted through Online sessions Google Meet. Around 80 participants participated in the session. Webinar highlighted the job opportunities, digital engaging assessing tools, drafting session plan matching CO-PO mapping, MOOC course mapping.
4	Ms. Renu gave the list of events and activities conducted under IQAC quality initiatives during Covid-19 pandemic situation. 1. MCA department in collaboration with BOS in Computer management organized program to groom the skills. Prof. Sanjay Mathapati organized session on MS-Office Suite from 30-06-2020 to 02-07-2020 2. Dr. Deepali Sawai organized a session on Video making for blended learning. 3. Dr. Deepali Sawai conveyed that MCA department has already started with a Student Engagement Programme during Pandemic, State level Webinar Series: Webethon 2020 from 20th June 2020. Altogether eight sessions are planned and the last session will be on 11th July 2020. To keep the students motivated the department is also steering Quizomania-Weekly Quiz. Around 300 participants enriched because of these initiatives.



5	Dr. Jayasri from MBA gave the updates of the event organized in the MBA department 1. National level Quiz on "Are You an Eco-Warrior? -Better Environment, Better Tomorrow" was organized during 22nd May 2020 to 25th May, 2020.846 participated in this Quiz to promote environmental awareness as well as the measures to protect mother earth was educated amongst the participants 2. Building Case Study for B-Schools was scheduled on 27th May 2020. 546 participants registered through Zoom in collaboration with INSSAN. Around 400 participants attended and got benefited how to build cases. In case of Management, case study is the best pedagogical tool to teach the concepts online. Hence the institute proactively organized this webinar. 3. National level Quiz on I am an Ambassador of Corona Safety Movement!!! Go Corona, Go Corona !!! New Normal!!!! Learn to Live with Corona Safely from 1st June 2020 to 6th June 2020. 378 participants participated in the Quiz. It is to encourage the participants to fight against corona and strictly adhere new normal guidelines 4. State level webinar on "Plenty of Job opportunities Post COVID-19" was held on 13th July 2020, Platform was Google meet and YouTube streaming was also done. Seminar was organized in collaboration with District Skill Development,Employment, Entrepreneurship Guidance Centre, Pune- Govt. of Maharashtra.This session was engaged by the eminent personality Mrs. Anupama Pawar, Asst. Commissioner—DSDEEGC. Morethan 200 participants got benefited. They were explained about the features of https://rojgar.mahaswayam.gov.in/#/home/index as well as www.kaushalya.mahaswayam.gov.in
6	Dr.Manisha Communicated the need of conducting National webinar Series for all the students and faculty members representing different institutes from all over India as the commencement of the semester was getting delayed. This idea was appreciated by Mr.Rajapurkar and he suggested that this will establish a platform for having a great enriching learning experience. Resolution:- It has been resolved that to have National Webinar series for positive learning engagement among students and faculty members in the month of August. Proposed By: Adv.Manisha Seconded by: Dr. Abhay and Mr.Rajapurkar



	As agreed and resolved by all the members
7	In Preparation and decision taken for overcoming challenges of Covid-19, Activities held in the MCA department was given by Ms .Renu. She shared that 7th July to 10th July 2020, Life Skills activities with the Comeback Covid 19 were held at the department. They were trained to make personal protection kit . They made hand sanitizer, Face mask and Hand gloves from the available material at home. Students improvised the process and made variety of mask and sanitizer with different flavor and shared it with health care workers in the neighboring areas. Thus, they served their social responsibility as well sustainability for the social cause. Moreover, From 13th July 2020 to 3rd August 2020, Capsule programme is in progress for MCA II and MCA III year students to prepare them for placements. MBA information was Shared by Maruti . MBAII students received on campus VSIP First session held on 01-06-2020 to know the protocols of VSIP. Around 90 Participants attended it, on 29-06-2020 was held through google meet, VSIP session was held to communicate the process to be adopted during VSIP was held through google -Meet. Later VSIP review session was held on 18-07-2020 to understand the status of VSIP through Microsoft Teams. Moreover, international yoga day was celebrated on 25th June 2020 to improve the immunity of the students as well as faculty and as a stress relaxation tool to release the stress caused due to pandemic. Online Kaladarpan program was organized on 4th July 2020, which paved the platform for the students as well as faculty members to perform the cultural activities. This is a stress buster activity and rejuvenated the fraternity with new energy amidst the pandemic. Internal Microsoft Teams training session was held on 25th July 2020 through Microsoft Teams.
8	Dr.Jayasri informed all the members that MBA department has initiated a new activity called Performer of The Month from June 2021.This was an input received from alumni members saying the need to appreciate and acknowledge sincere, disciplined and participating student to foster a healthy competitive spirit among the students for facing the corporate world successfully. Accordingly certain parameters were identified and orientation regarding the same has been given to the students.
9	Dr. Abhay Kulkarni said that from 5thAugust,2020 both the departments should start the online teaching sessions. Regarding the Discussion and Planning's of FDP, both the departments said they will discuss and decide after 1st August, 2020 after referring the SPPU norms for conducting workshop and FDP.



	Resolution:- Dr.Ashwini proposed that though it will be an online sessions departments should conduct flagship events like IT Conclave and BPE in online mode as these events provide huge insights to the students. It was Unanimously accepted by all the members .Dr.Abhay said that IQAC should include all these activities in academic calendar itself. It has been resolved that flagship events will be conducted online Proposed By: Dr.Ashwini Seconded by: Dr. Abhay and Dr.Deepa As agreed and resolved by all the members.In pursuance to the discussion Mr Sanjay Mathapati proposed that IT Conclave will be conducted in the month of October 2020 on online mode to provide a platform to the students and to interact with IT and Management personnel from diverse backgrounds.
10	Adv.Manisha said that MBA department is conducting "Certified Case Writer Workshop" for Academic fraternity and corporates in association with K.G.Guruji Academy for developing case studies from 21/07/2020 to 31/07/2020.Participants from corporates suggested to have a Case study research centre. Dr.Abhay proposed for the Establishment of case study research centre with an objective to encourage the development of Indian based case studies and conduct FDP/Workshops, Competition and seminars for students , faculty members and corporates. It was unanimously decided and agreed by all the members that case study research center will be established by MBA department Proposed By: Dr.Abhay Seconded by: Dr. Ashwini and Dr.Deepa As resolved and agreed by all the members.
11	Dr. Deepali mam suggested that 1st Aug,2020 to 15th Aug,2020 all faculty members will complete merging of documents of AQAR 2018-19 and from 16th Aug, 2020 to 30th Aug, 2020 should merge their work of AQAR 2019-2020 August. Dr. Abhay Kulkarni asked IQAC members to be vigilant on Submitting AQAR as per norms and SOPs. Adv. Manisha Kulkarni said that she will prepare year wise data to be filled by respective Criterion heads from both departments.
12	Adv. Manisha Kulkarni and Dr. Jayasri from MBA, informed about the various activities conducted under EDC cell and Innovation Council. Dr. Jyoti Bhanage added that three research paper in UGC care and one in SCOPUS got selected and published from MBA and one book authored by Dr. Jyoti also contributed to research department. Mrs. Priya Deshpande informed about MCA contribution in which one MCA team shortlisted in Hackathon. In this, six MCA students with Ms.Aarati (faculty) support worked on Airport



	Authority of India. After profound discussion about research, EDC, Consultancy and Innovation Council Initiatives, Dr. Deepali and Adv. Manisha Kulkarni concluded that EDC will be the main heading under, one management stream named Prerna, second technical stream IT Clinic will be functioning. Dr. Jayasri will look after Prerna and Kiran Shinde after IT Clinic and the third will be Innovation council. In continuation with that Dr. Deepali mam said again Research will be one head under it there will be four streams, namely, I4, PGRC, Department wise contribution (MBA & MCA) and last one Consultancy. Resolution`
13	Mr. Maruti from MBA informed that for Online Induction Planning for the New Academic Year, 4th to 6th Aug, 2020 there will be orientation session of MBAII SEM III and regular teaching sessions from 7th Aug,2020 and Dr. Priya informed they have started with lectures for MCA second and third year from 1st Aug,2020. Ms. Renu shared that MCA II and III-year orientation was given through Microsoft Teams. During the orientation programme, they shared the course outcome as well as semester plan and it was conducted as capsule program. Upcoming activities will be shared in due course.
14	In VAC sessions, MBA conducted online sessions during pandemic for Finance, Tally and German language. Mrs. Priya informed that six students successfully completed BOLT IOT conducted during pandemic. Dr. Priya Deshpande informed that MCA department has introduced Add on Course in AWS Cloud Practitioner keeping in view the high demand for Cloud professionals. The certification credentials help develop talent with critical knowledge related to implementing cloud initiatives. Earning AWS Certified Cloud Practitioner validates cloud fluency and foundational AWS knowledge.
15	Dr Priya Deshpande brought to the notice that many of the students and faculty members could not attempt NPTEL examination due to the outbreak of COVID -19. To strengthen NPTEL student chapter activities faculty members and students are attending online NPTEL orientation programmes weekly and have enrolled for NPTEL courses on SWAYAM portal.
16	Dr. Jyoti reported about MBA II semester feedback and Mr. Maruti sir about MBA I . Mrs. Renu informed about all MCA semesters feedback. During the first year, students of the both the department, could not participate in the cultural events, ARKO events due to the late admission process in the first semester and Pandemic in the second semester. Hence students were dissatisfied since they did not get the platform to portray the talents. Mrs. Priya urged that Action taken Report (ATR) should be prepared before beginning of next semester. Dr. Abhay Kulkarni fully supported it and



	suggested actions to be incorporated in academic calendar activities.
17	Adv. Manisha Kulkarni informed that auditors should complete the process till next month end. Dr. Abhay Kulkarni said IQAC Coordinator and Mrs. Renu to conduct a meeting with all the committee secretaries for preparing time schedule and a meeting to be arranged with IQAC members for review and revise the audit format for the new academic year Resolution:- Dr. Deepa Communicated that the auditors can be appointed outside IQAC to foster a participative environment. All the members of IQAC supported the idea and It was unanimously decided and agreed by all the members that the senior faculty members from both the department will be appointed as IQAC auditors. Proposed By: Dr. Deepali Seconded by: Dr. Ashwini and Ms. Manisha As resolved and agreed by all the members
18	Adv. Manisha informed that the list of new members and change of members of committees to IQAC immediately. This should be done before 15 th August 2020.
19	Adv. Manisha Kulkarni addressed the students to motivate them for facing corporate reality in spite of the pandemic situation and a session on mentoring was conducted by all the mentors of MBA to boost the morale of the students Mr. Sanjay informed that Dr. Deepali addressed the students and he also informed that mentoring session with faculty members was arranged for MCA students.
20	Meeting Concluded with the vote of thanks proposed by IQAC Coordinator

Minutes taken by :Ms. Manisha Kulkarni

Ref. No /2020-2021/IICMR/IQAC /MOM /34-5



Dr. Ashwini
DIRECTOR

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Ref.

Date : 02/11/2020

Circular

Internal Quality Assurance Cell (IQAC) of IICMR

The Internal Quality Assurance Cell (IQAC) virtual meeting of IICMR will be held on 10th November, 2020 at 01.30p.m in Microsoft Teams online platform

You are kindly requested to attend the meeting

Dr. Abhay Kulkarni
Head-IQAC, IICMR.

Enclosure :-Agenda of the IQAC Meeting

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Internal Quality Assurance Cell(IQAC)
Meeting Agenda

Date : 10th November, 2020 Time:- 01.30p.m-02.30p.m
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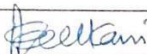
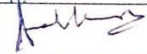
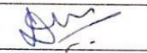
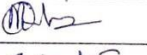
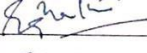
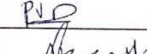
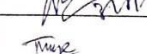
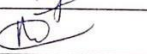
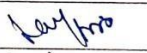
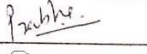
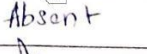
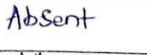
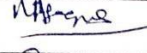
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1.	Welcome and Confirmation of MOM of last Meetings
2.	National Level Webinar Series feedback
3.	FDP on Outcome Based Education
4.	Teaching Learning Updates
5.	Cloud based ERP status and review
6.	Online Co-Curricular and Extracurricular activities Updates
7.	Techno Case Planning
8.	Discussion on Value added certifications
9.	EDC ,Research and Consultancy updates
10.	Planning, Feedback and review about Online Concurrent assessment
11.	Infrastructure Updates
12.	Any other Point with the permission of IQAC head




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Sr. No	Name of the Members	Designation	Signature
1.	Dr. Abhay Kulkarni	Director, Chairman	
2.	Dr. Ashwini Kulkarni	Management Representative	
3.	Dr. Deepali Sawai	Director - Technical	
4.	Ms. Manisha Kulkarni	Coordinator - IQAC	
5.	Ms. Renu Mathew	Teaching Representative	
6.	Dr. Priya Deshpande	Teaching Representative	
7.	Mr. Sanjay Mathapati	Teaching Representative	
8.	Dr. Jyoti Bhanage	Teaching Representative	
9.	Mr. Maruti Prasad	Teaching Representative	
10.	Dr. Jayasri Murali	Teaching Representative	
11.	Ms. Prabha Naidu	Administrative Representative	
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Sr. No	Minutes In detail
1)	Adv. Manisha Kulkarni read the minutes of the last meeting. Dr. Abhay Kulkarni welcomed everyone on this online meeting and he also requested to take care of themselves and family members.
2)	Dr.Jyoti informed that National Level Webinar Series was conducted by MBA from 19 th Aug,2020 to 1 st Sep,2020 .under the aegis of IQAC where national and international speakers conducted sessions and seminars on all the latest topics of business and also some session were highlighting on motivating the students and faculty members to face the challenges of covid . All these sessions were appreciated by all the stake holders. Eminent international speaker Mr.Jon Gordon addressed the students on the topic Leadership-Positive U.
3)	Ms Renu Mathew communicated that MCA department is organizing a 3-days FDP on Outcome Based Education in the month of December 2020.
4)	Dr. Jyoti Bhanage gave the details of online Teaching and Learning of MBA department and informed that it has started from 4 th Aug,2020 including lectures, guest series, CCE1, CCE2, CCE3, Remedial classes and Revision classes. The average attendance of MBA students was from 68% to 81%. In this case study was the most important part conducted for all courses and by all faculty members. Different assessments like, MCQ tests and brief questions and online GD and role play sessions were conducted as a part of participative and interactive teaching learning process and she said that the TLE will conclude till 11 th Dec, 2020. Mrs. Renu gave the details of MCA department Teaching and Learning started from 4 th Aug,2020 to 11 th Nov, 2020. The average attendance of students was 65% and...
5)	Dr Deepali Sawai informed that MCA department is implementing a Cloud-based ERP called Vmedulife for streamlining Teaching-learning, evaluation process and administrative functioning. Mr. Sanjay Mathapati is entrusted the coordination responsibility. Mr.Maruti from MBA said that the ERP has played a pivotal role during pandemic as all the study materials and notes were uploaded in VMedulife.



6)	Mr. Maruti gave information about the Co- curricular and extra -curricular activities. He informed about the co-curricular events conducted:- Seminars-6 including National Webinars-11 and two International Webinars in association with London School of Digital Business, Under SWC, through student driven club called ARKO, the students celebrated independence day, Teachers' day in online mode where all the students expressed the gratitude to the faculty members , in ASR there were 6 activities conducted, under EDC 8 activities were conducted. Dr.Jayasri informed that , the department could manage to give Virtual Summer Internship Project (VSIP), to all MBA students, Dr. Ashwini suggested to take up MBA projects related to impact and effect of COVID-19 to employees, businesses like Hospitality, Tourism, Service industry.
7)	Mr. Sanjay Mathapati shared that TechnoCase will be conducted in online mode in the first week of March 2021. She expressed that it would be a challenging task but the department has already started approaching colleges from the State of Maharashtra. The target is to connect with at least 20 institutions. Mrs.Renu informed about MCA department's alumni guest series lectures across the country and globe as everyone could be connected online.
8)	Mr. Maruti gave information about the planning of value added certification courses in MBA and said that the certification on Digital Marketing, Advanced Excel ,Financial Analysis and Modeling are planned. Dr.Jayasri communicated that an international MOU with London school of business is signed for conducting digital marketing certifications and MOU was signed with for conducting excel for data science Mr.Jay suggested to introduce Behavioural and Personality development skills(BPDS) , Power BI, Python as opportunities in business analytics are emerging. Dr.Ashwini said that these certifications should become a part of curriculum as these certifications will play pivotal role in enhancing the student profile and will also mitigate the existing gap between Academia and Industry. Dr.Abhay suggested to introduce Power BI and BPDS only to advanced learners



	Resolution:- It was unanimously accepted and agreed by all the members to introduce the proposed above mentioned certifications immediately after the commencement of the new semester. Proposed By:-Mr.Jay Dolakia Seconded by :- Dr.Ashwini As resolved and agreed by all the members
9)	Dr. Jyoti Bhanage briefed about initiatives under EDC- She said that around 8 activities were conducted Adv.Manish said in Research and consultancy, One book was published in HR specialization and the book is authored by Dr. Jyoti Bhanage and Dr. Abhay Kulkarni was Auditor and conducted a online industrial audit at ACMA. She further said that,He was also invited as VC nominee for PhD and M.Phil admission interview process at D. Y. Patil B School. Dr. Jyoti also informed about the awards and rewards received from IZOR and CEGR to Institute, Director and faculty members respectively.
10)	Dr. Abhay Kulkarni concluded by saying to be vigilant for upcoming SPPU exams for MBA and MCA last semesters i.e. for exit batch. He also gave Diwali wishes in advance.
11)	Dr. Ashwini said that more attention will be given on infrastructure and one by one each classroom will be innovatively upgraded.
12)	The Meeting Concluded with Vote of thanks Proposed by Ms.Manisha

Minutes taken by :Ms.Manisha Kulkarni

Ref. No /2020-2021/IICMR/IQAC /MOM /35-5



[Signature]
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Website : www.iicmr.org

2020-2021/IICMR/IQAC /Circular /36-2

Ref.

Date : 03/01/2021

Circular

Internal Quality Assurance Cell (IQAC) of IICMR

The Internal Quality Assurance Cell (IQAC) virtual meeting of IICMR will be held on 11th January, 2021 at 01.30p.m in Microsoft Teams online platform

You are kindly requested to attend the meeting

Dr. Abhay Kulkarni
Head-IQAC, IICMR.

Enclosure :-Agenda of the IQAC Meeting

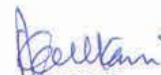
ATSS's
Institute of Industrial and Computer Management & Research
Reaccredited by NAAC
Internal Quality Assurance Cell(IQAC)
Meeting Agenda

Date : 11th January, 2021 Time:- 01.30p.m-02.30p.m
Venue: Online Meeting through Microsoft Teams

Ref.No /2020-2021/IICMR/IQAC /Agenda/36-1

Agenda Point	Description
1.	Welcome and Confirmation of MOM of last Meetings
2.	National Level Webinar on 'Teacher's role in implementation of NEP in HEI
3.	Teaching-Learning & evaluation Updates
4.	Online Induction Planning for the New Academic Year and Action plans to be Implemented
5.	Discussion on Value Added Certifications
6.	Status of AQAR online submission for the Academic year 2019-2020
7.	Virtual Submission of Documents to IQAC
8.	Research, EDC and Consultancy Updates
9.	UDAAN , Techno case Schedule and Co-curricular activities updates
10.	Updates of Audit Schedule
11.	Feedback Analysis and Discussion on Action taken report
12.	Review of Extra -curricular activities
13.	Any other Point with the permission of IQAC head

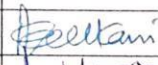
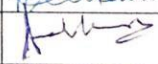
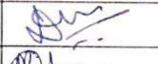
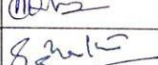
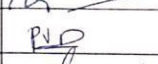
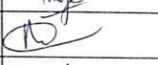
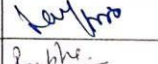
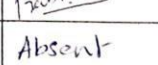
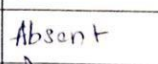
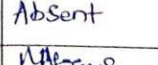
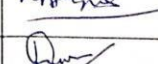
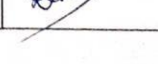



DIRECTOR

**Institute of Industrial & Computer
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Nigdi, Pune - 411 044

ATSS's
Institute of Industrial and Computer Management & Research
Reaccredited by NAAC
Internal Quality Assurance Cell(IQAC)
Meeting Attendance
Date : 11th January,2021 , Time:- 01.30p.m-02.30p.m

Ref . No /2020-2021/IICMR/IQAC /Attendance /36-4

Sr. No	Name of the Members	Designation	Signature
1.	Dr. Abhay Kulkarni	Director, Chairman	
2.	Dr. Ashwini Kulkarni	Management Representative	
3.	Dr. Deepali Sawai	Director - Technical	
4.	Ms. Manisha Kulkarni	Coordinator - IQAC	
5.	Ms. Renu Mathew	Teaching Representative	
6.	Dr. Priya Deshpande	Teaching Representative	
7.	Mr. Sanjay Mathapati	Teaching Representative	
8.	Dr. Jyoti Bhanage	Teaching Representative	
9.	Mr. Maruti Prasad	Teaching Representative	
10.	Dr. Jayasri Murali	Teaching Representative	
11.	Ms. Prabha Naidu	Administrative Representative	
12.	Mr. Rajeev Bhawsar	Local Society Representative	Absent
13.	Mr. Jay Dholakia	Industry Representative	Absent
14.	Mr. Ravi Rajapurkar	Employer Representative	
15.	Mr. Sapan Vaidya	Alumni Representative	Absent
16.	Mr. Naved Afaque	Students representative	
17.	Ms. Divya George	Students representative	

ATSS's
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Minutes of IQAC Meeting
Day: Wednesday, Date: 11.01.2021 Time: 1.30pm to 3.45pm
Venue: Online Meeting through Microsoft Teams

Sr. No	Minutes In detail
1)	Mr. Maruti read the minutes of the last meeting. Dr. Abhay Kulkarni welcomed everyone and suggested to maintain safe social distance during all official interactions. He also communicated that IQAC meetings are conducted online to ensure safe and secured health.
2)	Dr Deepali Sawai informed that MCA department in association with Bharatiya Shikshan Mandal and NITI Aayog, Govt. of India will be organizing a National Level Webinar on 'Teacher's role in implementation of NEP in HEI'. The seminar will be devoted to reflecting the ground realities and a collective consensus on addressing how NEP 2020 will prove to be a pivotal point in terms of meeting the country's inclusive development goals while also establishing a robust teaching community.
3)	Dr. Jyoti Bhanage gave the updates of completion of SPPU exams and also informed about the Online Internal exams and Revision classes were conducted as per the decided schedule. The syllabus of MBA second year was completed on 11th Dec,2020 Certification on HR core processes was started from 15th Dec,2020 Ms.Manisha informed about the internal Summer Internship Project viva and she said that the project Viva Voce was conducted virtually and panel comprising of Industry associated member and internal faculty member was assigned for assessment and to make the process most effective. Ms. Renu Mathew from MCA informed that MCA II and MCA III objective and subjective Term Exam was conducted and results are communicated to the students. Students have given presentations for MCA III Project for the semester and the internal evaluation process is completed. Remedial classes were conducted in the month of December for MCA II for III students and in the month of November for MBA second year students. The concurrent internal evaluation for the Odd semester is completed. Faculty members have conducted Quiz, MCQs, Assignments, Small Group Activities for the same.



4)	Dr.Abhay Kulkarni informed that by looking into the scenario of pandemic the possibility of having Induction at campus is not possible. He suggested both the HOD's to plan the induction by considering the covid-19 situation. Dr.Deepali informed that the number of students applying for MCA course has increased as the duration of the course is reduced to two year.Adv.Manisha informed that the process of admission enquiry for MBA is going full fledged.She also pointed out that the quality of the students coming for enquiry is very good.
5)	Dr Priya Deshpande shared that AWS Cloud Practitioner add on course for batch 2 will be conducted from February which includes sessions on conceptual understanding of core AWS services and use cases, billing and pricing models, security concepts, and how cloud impacts your business.
6)	AQAR for the academic year 2019 -2020 is prepared by all the criterion coordinators and it was also reviewed by IQAC. Though the AQAR is already uploaded in the NAAC Portal and ready for the submission ,it was unanimously decided by all the members to wait for the submission of AQAR till the first week of May,2021.
7)	Adv.Manisha communicated all the members of IQAC to guide the secretary of the committee members to upload all the prerequisite submission of IQAC before 23 rd Jan,2021 in the g-drive .This process can effectively support to access all the committee related documents whenever necessary and it can be the solution during this pandemic situation
8)	Dr. Priya Deshpande said that there were 6 Aspire projects submitted through IICMR .7 research projects have been submitted by MBA and MCA departments under SPPU initiative "ASPIRE 2021". Dr.Jyoti informed that The year was promising year for MBA@IICMR ED Cell, as 3 of 2018-2020 batch students Mr. Kapilshwar Dhonde, Mr. Prashant Kasbe and Ms. Madhavi Kulkarni, started own entrepreneurship under the guidance of ED cell. Six teams participated in the hackathon out of which one team qualified for the second round. MBA will conduct a case study competition for Academician as well as corporates under Drishti case study research Centre in the first week of February,2021 to promote the application of Indian case scenario. Ms Renu Mathew conveyed that the MCA department had taken up consultancy for Website development and has deployed the site, https://www.opxrevilator.com for Secumatic Technologies LLP.



9)	Dr.Abhay Kulkarni informed that by looking into the situation of Pandemic dates of UDAAN-2021 (Inter Institute Project Competition) will be postponed. Dr.Deepali communicated that the dates of Techno case will be decided after considering the pandemic situation. A guest session on Data Mining Analytics and Tools was organized on 12th Dec 2020 on MS Teams on the topic, Alteryx and Tabpy by Mr Navin Jadhav, Asst. Manager Analytics, Early Salary. He shared valuable insights into Alteryx Applications and Products, demonstrated the process workflow of ETL in Alteryx, day-to-day operations in the workflow, and performance optimization in Alteryx and TabPy, an integrated python interface in Tableau. Mr.Maruti informed that MBA will do the coordination of INSSAN national Convention that is planned from 10th Feb,2021 to 13th Feb,2021.
10)	Dr.Abhay Kulkarni said that the IQAC should play a crucial role by motivating the auditors to do committee audit as per the schedule. He also suggested to extend the duration of the audit of the odd Semester as the semester of MBA/MCA has not yet started. He also mentioned that the audit of the odd semester for the academic year 2020-2021 will now be conducted after the completion of first semester. Dr.Ashwini said that the entire schedule of audit is getting delayed due to pandemic situation. But she appreciated the continuous efforts of IQAC in maintaining the quality improvement of the institute. Resolution:- Adv.Manisha proposed to have a meeting and a training session with all the auditors to understand the experience of the audit conducted for 2019-2020 and to guide and motivate them for conducting the audit in spite of the pandemic situation by taking prior appointment from all the committees. she also said that IQAC will conduct this training as an employee engagement activity to boost the morale of all the auditors and secretary of different committees .Snacks will be given at the end of the meeting. Proposed by :- Adv.Manisha Seconded by:- Dr.Ashwini Kulkarni As resolved and agreed by all the members it was decided to have a training program for all the auditors .
11)	Ms.Renu informed that the semester end feedback for both MBA and MCA was taken for the second and third year students respectively. She also informed that action taken report of the feedback analysis is yet to be uploaded in the g-drive of IQAC. First year feedback was not taken as the admission process was delayed completely for one semester due to covid-19



12)	Under Student welfare council, ARKO- Fest was conducted online during Diwali festival where students competed in Dance, Singing, Rangoli, Mehendi. The students uploaded their performances which was judged by the faculty members. ASR activities 1. Constitution Day was celebrated on 26th Nov 2020 2. Savitiribai Phule Jayanti celebrated on 4th Jan 2021
13)	Dr. Ashwini suggested that infrastructure should be considered on priority basis as MBA has taken smart board in one classroom and related applications. She also said that Sound recording classroom is the next plan of MCA department and it should be open to all. There should be a centralized policy of using the infrastructure to all and also urged to plan to think innovatively to further development of remaining classrooms.
14)	Dr. Abhay Kulkarni told everyone to pay attention towards admission and stay safe. Meeting Concluded with the vote of thanks proposed by IQAC Coordinator

Minutes taken by :Ms.Manisha Kulkarni Ref. No /2020-2021/IICMR/IQAC /MOM /36-5




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Ref.

2020-2021/IICMR/IQAC /Circular /37-2

Date :

19/04/2021

Circular

Internal Quality Assurance Cell (IQAC) of IICMR

The Internal Quality Assurance Cell (IQAC) virtual meeting of IICMR will be held on 30th April, 2021 at 02.00p.m in Microsoft Teams online platform.

You are kindly requested to attend the meeting

Dr. Abhay Kulkarni
Head-IQAC, IICMR.

Enclosure :-Agenda of the IQAC Meeting

ATSS's
Institute of Industrial and Computer Management & Research
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Internal Quality Assurance Cell (IQAC)
Meeting Agenda

Date : 30th April, 2021 Time:- 02.00p.m-03.00p.m
Venue: Online Meeting through Microsoft Teams

Ref . No /2020-2021/IICMR/IQAC /Agenda/37-1

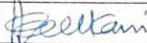
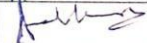
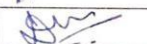
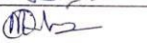
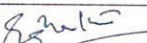
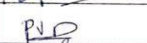
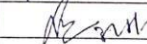
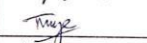
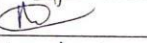
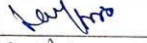
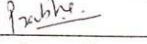
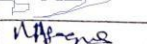
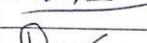
Agenda Point	Description
1.	Welcome and Confirmation of MOM of last Meetings
2.	IQAC initiatives and plan of action-if any
3.	National and State level seminar Planning for 2021-2022
4.	National Level Case study Competition
5.	Planning and Updates about FDP
6.	National Conference Planning
7.	Teaching Learning and Evaluation initiatives during Covid situation
8.	BPE –International Level Updates
9.	Value Added Certification Updates
10.	Review and feedback of University Examination
11.	Status of AQAR online submission for the Academic year 2019-2020
12.	Status of Virtual Submission of Documents to IQAC
13.	Discussion regarding Feedback Analysis and Date regarding the submission of feedback analysis and Action taken report
14.	Discussion regarding Audit Schedule as the semester got extended due to pandemic situation
15.	Any other Point with the permission of IQAC head




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ATSS's
Institute of Industrial and Computer Management & Research
Reaccredited by NAAC
Internal Quality Assurance Cell(IQAC)
Meeting Attendance
Date : 30th April,2021 Time:- 02.00p.m-03.00p.m
Venue: Online Meeting through Microsoft Teams

Ref . No /2020-2021/IICMR/IQAC /Attendance/37-4

Sr. No	Name of the Members	Designation	Signature
1.	Dr. Abhay Kulkarni	Director, Chairman	
2.	Dr. Ashwini Kulkarni	Management Representative	
3.	Dr. Deepali Sawai	Director - Technical	
4.	Ms. Manisha Kulkarni	Coordinator - IQAC	
5.	Ms. Renu Mathew	Teaching Representative	
6.	Dr. Priya Deshpande	Teaching Representative	
7.	Mr. Sanjay Mathapati	Teaching Representative	
8.	Dr. Jyoti Bhanage	Teaching Representative	
9.	Mr. Maruti Prasad	Teaching Representative	
10.	Dr. Jayasri Murali	Teaching Representative	
11.	Ms. Prabha Naidu	Administrative Representative	
12.	Mr. Rajeev Bhawsar	Local Society Representative	Absent
13.	Mr. Jay Dholakia	Industry Representative	Absent
14.	Mr. Ravi Rajapurkar	Employer Representative	
15.	Mr. Sapan Vaidya	Alumni Representative	
16.	Mr. Naved Afaque	Students representative	
17.	Ms. Divya George	Students representative	

ATSS's
Institute of Industrial and Computer Management & Research
Reaccredited by NAAC
Minutes of IQAC Meeting
Day:- Friday Date : 30th April, 2021 Time:- 02.00p.m-03.00p.m
Venue: Online Meeting through Microsoft Teams

Agenda	Minutes In detail
1.	Adv. Manisha Kulkarni read the minutes of last meeting. Dr. Abhay Kulkarni welcomed everyone and made sure that everyone is safe and healthy and maintaining social distancing. Dr. Abhay appreciated the sincere efforts of Dr. Priya Deshpande for her outstanding achievement for receiving the Best Global Achievement Award.
2.	Dr. Jayasri from MBA and Ms. Renu from MCA gave a brief about IQAC initiatives undertaken in spite of pandemic situation :- Induction of MBA department was conducted from 2nd Feb, 2021 to 9th Feb, 2021 for MBA first year newly admitted students. MBA@IICMR volunteered and coordinated INSSAN National Convention successfully. Around 15 student volunteers and 6 faculty members of MBA coordinated the entire event successfully. Compeering of Dr. Abhay Kulkarni was appreciated by all corporate members. There were more than 1000 online responses from Corporate world and was effectively managed by MBA @ IICMR students and faculty members and the contribution of MBA was appreciated by the National executive team of INSSAN. In collaboration with IMI Bhubaneshwar, Under the mission Ek Bharat Shrestha Bharat, an online exchange program called Kalinga war was conducted for students and faculty members. This program inspired and motivated to understand and share the culture of Orissa and Maharashtra. This session laid a foundation for sharing best practices among the states. Women's day was celebrated and the all the women faculty was appreciated with a small token of love in the form of sapling. The male faculty and all the students acknowledged the sincere efforts of all women faculty members. From MCA – Induction, FDP, National Webinar with Bharati and Niti Ayog was conducted . Techno Case was conducted online from 2nd March to 6th March, 2021.



3.	Under Drishti case study research centre , Case study competition was conducted on 2 nd Feb and 3 rd Feb, 2021 for Corporates ,Research Scholars and Academicians in association with INSSAN .It was a national level event and best two case study was awarded.
4.	Ms Renu Mathew informed that under FDP a workshop on Blended Learning is planned in the first half of June 2021. The workshop is aimed to train the faculty members in strategies that they can adopt for virtual classrooms as technology seems the only way that educational institutions can remain functional and keep the students engaged in virtual classrooms during this pandemic period.
5.	Dr. Deepali suggested the need to organize a National Conference by both the departments . Dr. Abhay Kulkarni communicated that the funds related to previous conducted National Workshops are still pending from SPPU due to pandemic situation. In this situation National Conference or Seminars should be organised by institutional funds.
6.	Dr. Jyoti gave the updates from MBA department and briefed about teaching learning and evaluation initiatives.The teaching and learning process started from 7 th Feb to 5 th May, 2021 for SEM I and SEM IV from 22 nd Feb to 15 th April, 2021. The internal marks were successfully submitted in the stipulated time for Sem I and SEM III. She also added this industry experts were called after the completion of every Unit under INZ-WIZ for giving practical orientation to all the theoretical concepts learnt. Mrs. Renu gave the information from MCA department about Capsule program conducted for MCA.
7.	Dr.Jayasri informed that,International Level BPE was conducted on 19 th and 20 th March,2021 in both online and offline mode with a topic "Business Process Transformation with Digitalization" .Around 170 students participated and students from srilanka Bangladesh and Bhutan also participated in this session.21 industrial experts shared the experience through interactive session and panel discussion.
8.	Adv. Manisha explained that value-added sessions were conducted as per the planned schedule. First two levels of certification was completed in LSDB and Excel for data science is in progress. Digital Marketing has commenced from first week of February and the certification will conclude in the second week of april. Advance Excel for data Science has started in the month of April,2021 and will conclude by first week of June,2021.



	Mrs. Renu informed about Life Skills Training, Digital Marketing with Google Certification, AWS training. She also said that two of their faculty members did a project through LLP. Dr Deepali Sawai shared that MCA department is introducing Japanese language as an add on course from July 2021 to increase students job opportunities as it makes software engineer more marketable. Resolution It has been resolved to introduce an add on programme in foreign languages and to start Japanese language as a pilot course. Proposed By:-Dr.Deepa and Ms.Renu Seconded by:- Dr.Abhay As resolved and agreed by all the members
9.	Dr.Jayasri informed all the members about mock test conducted by SPPU for both the semester to brief about the online evaluation processes to the students for upcoming SPPU exams. The examination for SEM III has started from 22nd April, 2021 to 12th May,2021 and SEM I will be commencing from 17th May to 29th May, 2021. The dates for SPPU viva-voce of SEM III are yet to be announced.
10.	Adv.Manisha expressed her gratitude to all the criterion coordinators for the timely submission of all documents required for AQAR in-spite of pandemic situation. Dr. Deepa said that the AQAR for the academic year 2019-2020 should be uploaded in the NAAC portal by 2nd May, 2021 .
11.	Adv.Manisha communicated that the committee wise online reports to be submitted virtually in google drive.She further mentioned that an email is sent to all the faculty members for uploading all the documents related to committees and IQAC for immediate retrieval. This will support in tracking the documents of all the committees in online in g-drive.She also expressed her gratitude to the committee members who submitted and laid an emphasis that all the secretaries should meticulously follow this requirement of IQAC and upload the documents.
12.	Mr. Sanjay and Mr.Maruti informed that the semester end feedback was collected and analyzed. The students were happy with the extra efforts taken by the faculty members for syllabus completion and all value added initiatives taken by the institute during covid-19 situation. This engagement gave a positive learning environment though all the sessions were conducted virtually.



13.	Adv.Manisha said that the Audit Schedule report is yet to receive from all committees in-spite of conducting Audit training to all faculty members. There was a delay due to health issues and time availability. Dr. Deepa said that all auditors should gear up and all reports should be completed by 20th May, 2021. The audit schedule for the academic year 2021-2022 will be conducted in the month of august 2021.Auditor for the previous academic year will be conducting the audit for this academic year also with the same committee as this continuation will give an opportunity to understand the status of the implementation regarding the suggestions received during previous year audit processes.
14.	The meeting concluded with the vote of thanks proposed by IQAC co-ordinator.

Minutes taken by :Ms.Manisha Kulkarni Ref. No /2020-2021/IICMR/IQAC /MOM /37-5



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Audyogik Tantra Shikshan Sanstha's

**Institute of Industrial and Computer
Management and Research (IICMR)**

Approved by AICTE, Permanently Affiliated to SP Pune University,
Recognized by DTE, Government of Maharashtra, NAAC Re-accredited

Internal Quality Assurance Cell (IQAC)



Action Taken Report from the MOM Excerpts of IQAC
Academic year 2020-2021

Sr. No	Action Planned	Action Taken
1)	Uploading of AQAR for the academic year 2019-2020	AQAR for the academic year 2019-2020 was uploaded successfully
2)	Conduct National Level Webinar: under Quality Improvement Programme	National Level Webinar: on Teacher's role in implementation of NEP in HEI in association with Bharatiya Shikshan Mandal and NITI Aayog, Govt. of India was conducted
3)	National level webinar on "Efficient Online Teaching and Content Development"	"Efficient Online Teaching and Content Development in association with Indian Institute of Digital Education (IIDE) was organized on 09/7/2020 to 10/07/2020. Online teaching tools namely G-Suite tools, The online tools such as Certifyem', G-Mass, Canva to create posters, books, attractive content, Use of Loom for video presentation of PPT were introduced through hands on sessions.
4)	Contribution to Syllabus through conducting Online Faculty Development Program on Operations & Supply Chain Management Specialization	State level FDP conducted in association with SP Pune University supported all the faculty members to understand the application of Rubrics and blooms



		taxonomy for having Outcome Base education and explored the concepts related to new revised syllabus 2019 pattern
5)	Contribution and Participation in Syllabus Revision workshops/ FDPs organized by SP Pune University	Director contributed as member of Board of Studies and 3 Faculty members from MBA designed the syllabus for a new specialization called Project Management that will be introduced by SP Pune University MCA Faculty were integral part of syllabus revision and coordinating the course groups. Around 5 Faculty Members Served and Contributed at University level in the capacities of Course Chairman, Paper setters.
6)	IT Conclave(online) and Business Process Excellence(BPE-Both Online and Offline)	IT Conclave conducted on 17th & 18th October 2020 and Business Process Excellence(BPE-Both Online and Offline)was conducted on 19th and 20th March,2021 These events provides platform to interact with IT and Management personnel from diverse backgrounds. This interaction gave insights about the business opportunities and challenges and also provide an overview about latest trends and upcoming technologies
7)	Techno Case	Techno Case was conducted successfully in online mode from 2nd March to 6th March 2021. 1195 students from 23 colleges participated from the State of Maharashtra.
8)	Establishment of Case Study Research Center	Case study research Centre called Drishti is established for fostering a participative learning culture



9)	Initiatives under Drishti Case Study Research Center	Ten days Case Study workshop was conducted for academic fraternity and corporates National level Case Study Competition was conducted in association with (Indian National Suggestion Scheme Association) INSSAN Case study book was published with ISBN number 978-81-950126-5-7
10)	Workshop/Seminars on Blended learning	Ten days internal FDP was Conducted on Blended Learning to make the online teaching learning process interactive and to improve Student Engagement in Online Lectures.
11)	Conduct Student Engagement Programme during Pandemic	State level Webinar Series: Webethon 2020 from 20th June 2020 to 11th July 2020 (8 sessions). Quizomania-Weekly Quiz conducted for MCA students
12)	Series of National and International level Webinar during pandemic	Around 11 National and state level Webinar was conducted in association with government bodies and Universities These sessions triggered an active student engagement and collaborative platform during pandemic
13)	Introducing new Value Added Certifications as per the current trends	As per the need and suggestion received from alumni's and corporate experts, following certifications was introduced for the academic year 2020-2021 • Power BI • Excel for Data Science • Behavioural and Personality Development Skills



		- Financial Modeling - Digital Marketing
14)	Conduct Add-on courses for International certification	AWS Cloud Practitioner Certification training conducted twice in the year. 3 students achieved the AWS Cloud Practitioner Global Certification. 1 faculty member has received certificate of completion from AWS Academy Cloud Foundations
15)	Start Add on programme for Foreign Languages	Started the pilot course with offering Japanese language
16)	Signing of International MOU	International MOU was signed with London School of Digital Business(LSDB) and Five levels of Certification on Digital Marketing was introduced
17)	Strengthen NPTEL student chapter activities	Faculty members and students are attending online NPTEL orientation programmes and enrolled for NPTEL courses in SWAYAM portal and attending the courses offered
18)	Introducing a programme called Performer of the Month	Performer of the Month was initiated to the students during pandemic by giving award to outstanding Performer on the basis of certain identified attributes
19)	Industry Expert Session at the end of every unit of the course-INDZWIZ	These sessions supported the students to connect concept taught in the class to its business application
20)	For smooth Teaching-learning process and administrative functioning.	Implemented a Cloud-based ERP in January 2021
21)	FDP on Outcome Based Education	Conducted department level FDP on Outcome Based Education



22)	Consultancy for Website development	Developed website for Secumatic Technologies LLP
23)	Auditors Training	IQAC has conducted training sessions to all newly appointed auditors and committee secretaries

Ref. No /2020-2021/IICMR/IQAC/ATR/9



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